



Wardle Anderson Brass

*Web: www.andersonbrass.co.uk
E-Mail: info@andersonbrass.co.uk*

Welfare Officer's: Julie Ashworth and Linda Whitehead

Organisation: Wardle Anderson Brass
Report to: Chairperson: Mr T Leedham

Role Profile

Purpose of the role:

To take the lead role in ensuring that appropriate arrangements are in place at the band for keeping children and young people safe. (This must be done in collaboration with the Band Manager, Musical Director and all Members Wardle Anderson Band Committee).

To promote the safety and welfare of children and young people that are members of the Band and other children that the Band come in to contact with. (This must be done in collaboration with the Band Manager, Musical Director and all Members of the Wardle Anderson Band Committee).

Duties and responsibilities

1. Make sure that all issues concerning the safety and welfare of children and young people who are members of the band are properly dealt with through policies, procedures and administrative systems.
2. Make sure that all players, volunteers, children/young people, parents/carers and the management committee are made aware of the procedures and what they should do if they have concerns about a child or children.
3. Receive and record information from anyone who has concerns about a child who is a member of the band.
4. Take the lead on dealing with information that may constitute a child protection concern. This includes assessing and clarifying the information, and taking decisions where necessary in consultation with the Chair of the management committee and statutory child protection agencies.
5. Consult with, pass on information to and receive information from statutory child protection agencies, such as the MASS and the Police. This includes making formal referrals to these agencies when necessary.
6. Consult with the NSPCC Helpline and/or the Brass Band England Welfare Officer or other local contacts when such support is needed.
7. Report regularly to the management committee.
8. Be familiar with and work within local inter-agency child protection procedures developed by the local safeguarding children board.
9. Be familiar with issues relating to child protection and abuse, and keep up-to-date with new developments in this area.
10. Ensure that any referrals regarding Child Protection or Allegations against Committee Members are referred to the Local Authority Designated Officer (LADO).
11. Attend training in issues relevant to child protection from time to time and share knowledge from that training with other volunteers and management committee members.